

U.S. NUCLEAR WASTE TECHNICAL REVIEW BOARD

Summer Staff Intern Vacancy

1 vacancy in the following location: Arlington, VA

Work Schedule is Full Time: Summer

Application Period Closes: Friday, 2/3/2017

Salary Range: \$47,000.00 to \$65,000.00 / Per Year

Series & Grade: AD-0301-00/00

Supervisory Status: No

Who May Apply: United States Citizens and Nationals

OPM Control Number: 457317100

OPM Job Announcement Number: WA-1855042-TM

Job Summary

The Nuclear Waste Technical Review Board (Board) is an independent agency of the Executive Branch of the U.S. Federal government that evaluates the scientific and technical validity of activities undertaken by the Department of Energy (DOE) in managing and disposing of spent nuclear fuel and high-level radioactive waste in accordance with the terms of the Nuclear Waste Policy Act of 1982, as amended. The Board reports its findings and recommendations to Congress and the Secretary of Energy at least twice a year. The Board is composed of 11 part-time Board members appointed by the President, supported by 10 full time staff.

The Board's summer staff intern position offers a unique opportunity for undergraduates or graduate students (U.S. Citizens) studying disciplines relevant to the nuclear fuel cycle and the geologic disposal of radioactive waste. The selected intern(s) will gain practical experience working with Board members and the Board's professional staff in supporting the review of activities related to the management of spent nuclear fuel and high-level radioactive waste.

Duties

The internship is intended for students majoring in relevant disciplines related to the back-end of the nuclear fuel cycle or geologic disposal of high-level radioactive waste. The activities to be undertaken by the selected intern(s) will include the investigation of a scientific or technical issue related to the Board's mission. Specific opportunities for the selected intern are:

- Engaging in research and drafting a technical report or primer on a topic relevant to the Board's mission while being mentored by one or more of the Board's senior professional staff and Board members. This will allow the selected intern(s) to gain insights into how the Board members apply their academic experience and research interests to the Board's mission.

- Attending Board meetings and meetings with other organizations such as the Department of Energy and the Nuclear Regulatory Commission. The intern(s) may also travel to conferences and nuclear facilities with Board members or staff in support of the Board's technical review activities.

- Presenting to the Board's senior professional staff, the results of an investigation of a scientific or technical issue undertaken during the internship.

- Other duties may be assigned based upon the selected intern's academic discipline and interests.

Travel Required

- Occasional Travel (to be determined by agency)

Relocation Authorized

- Yes relocation is authorized

Key Requirements

- Resume and/or Supporting Documents (see How to Apply)
- Qualifications
- Travel to and from duty location will be provided

Qualifications

-Student Status Required

Applicants must be enrolled as a student in an accredited 4-year college/university Bachelor's or advanced degree program.

-Education Required:

Applicants must have completed at least their junior year of college/university when they enter the internship. Applicants must also be enrolled in a field of study relevant to the nuclear fuel cycle and the geologic disposal of high-level radioactive waste; examples include geoscience, geochemistry, physical chemistry, materials science, nuclear engineering, earth science, environmental science, environmental engineering, and geophysics.

-Availability:

The internship will begin in the summer of 2017. The start and end dates are negotiable.

-Requirements:

Intern(s) will be responsible for food and lodging during the period of the internship.

-Security Clearance:

Public Trust - Background Investigation

What To Expect Next

A selection panel will initially evaluate candidate applications to ascertain each candidate's ability to successfully fulfill the role of the position as demonstrated by the applicant's letter of application, resume, and most recent transcripts. Other information may be considered as the selection process evolves—such as written letters of reference. You will be notified by email if your application is selected for further review in a telephone interview. The Board expects to complete the selection process by early April, 2017.

Benefits

The selected applicant(s) will earn four hours of sick leave and four hours of annual (vacation) leave per pay period (every two weeks) and will also be paid for holidays which fall on regularly scheduled work days.

Other Information

The U.S. Nuclear Waste Technical Review Board is an equal employment opportunity employer. All qualified applicants will receive consideration for appointment without regard to race, religion, color, national origin, gender, political affiliations, handicap, or any other non-merit factor.

Please do not apply to this posting through USAJobs. The application deadline is February 3, 2017. To apply, candidates must submit all of the required documents listed in the required documents section of this announcement. The letter of application should briefly outline the applicant's fields of interest and their relevance to the Board's mission. Applications can be submitted by via email to resumes@nwtrb.gov; or via mail to:

Debra L. Dickson
Director of Administration
Nuclear Waste Technical Review Board
2300 Clarendon Blvd., Suite 1300
Arlington, VA 22201
(www.nwtrb.gov)

How you will be evaluated

The Board's selection panel will initially evaluate candidate applications based on the required qualifications and application documents. The applications will be rated based on the applicant's letter of application, resume, and most recent transcripts. A short list of final candidates will be invited for a telephone interview; from that, the top applicants may be invited for an in-person interview at the Board's office. The final selection will be made based on the outcome of the interviews and a check of the candidate's references.

To apply for this position please submit the following documents:

- 1.) Letter of application briefly outlining the applicant's fields of interest and their relevance to the Board's mission.
- 2.) Resume
- 3.) The names and contact information for two (2) references
- 4.) Most recent transcripts

Contact

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